

JOB DESCRIPTION

Position Title	: Maintenance Mechanic / General Feed Mill Operator
Department	: Operations
Reports to	: Brian Cico, Mill Manager
FLSA Status	: Hourly

Position Summary

Maintain the maintenance of equipment for the facility required for producing feed at optimal cost, on schedule and within acceptable quality criteria. Ensure key performance indicators are met by optimizing processes for performance, productivity and quality. Troubleshoot equipment that is under performing and monitor plant functions to assure continuing superior performance.

Key Responsibilities/Job Duties

- Implement and monitor an effective preventative maintenance program. Assists in appropriate repair-versus-replace decisions.
- Will operate and maintain processing equipment in accordance with quality assurance (QA) policies, SOP, safety and current good manufacturing practices (cGMPs).
- Communicate equipment malfunctions to appropriate personnel and management.
- Determining causes of operating errors and determining corrective action.
- Ensure the repairing of machines or systems using the needed tools.
- Maintain and record maintenance records.
- Monitors feed grinding to ensure quality of final product is consistent end of high quality.
- Ensure and maintain equipment storage areas to ensure that inventory is protected.
- Responsible for compliance with all company policies, FSMA regulations, and local, state and federal policies, laws and regulations.
- Reads and understands the company's emergency notification process.
- Participates as a contributing team member, in appropriate company-wide meetings and training.
- Will be knowledgeable and at times responsible for batching, receiving, sanitation and bulk load out operations.
- Responsible for operating computer automation systems that grind and mix feed.
- Performs other duties as defined by Supervisor.

Competency/Knowledge

- **Basic Skills** - Monitoring/Assessing performance of yourself, other individuals, or organizations to make improvements or take corrective action.
- **Problem Solving** - Identifies and resolves problems in a timely manner.
- **Cost Consciousness** - Works within approved budget.
- **Planning/Organizing** - Prioritizes and plans work activities.
- **Quality** - Demonstrates accuracy and thoroughness.
- **Quantity** - Meets productivity standards.
- **Safety and Security** - Observes safety and security procedures.
- **Attendance/Punctuality** - Is consistently at work and on time.

- **Technical Skills** - Watching gauges, dials, or other indicators to make sure a machine is working properly. Controlling operations of equipment or systems. Conducting tests and inspections of products, services, or processes to evaluate quality or performance. Performing routine maintenance on equipment and determining when and what kind of maintenance is needed. Repairing machines or systems using the needed tools.

Abilities

- **Language Ability**-Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.
- **Math Ability**-Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
- **Reasoning Ability**-Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.
- **Certificates and Licenses**-May be required to maintain a current weighing license and grain grading certificate. May require the employee to maintain a valid driver's license.

Experience and Skill

- High school diploma or general education degree (GED); or 2 years related experience and/or training; or equivalent combination of education and experience.
- Advanced degree or technical / trade school training a plus
- Using initiative and independent judgment within established guidelines;
- Using tact, discretion, and prudence in establishing and maintaining effective working relationships with those contacted in the course of the work;
- Ability to operate a pallet jack with 2,000+ lbs. of material.

Essential Physical Tasks

- Frequently stoop, kneel and bend.
- Frequently climb stairs and 50+ foot ladders
- Ability to lift and carry up to 55 lbs.
- Ability to work in confined spaces.
- Frequently work in loud environment requiring ear protection.
- Frequently exposed to moving mechanical parts.
- Ability to work at heights of 200+ ft.

Machinery/Equipment Skills & Experience

- Follow departmental and company safety policies and programs.
- Wear Personal Protective Equipment (PPE).
- Operate hand tools
- Maintenance shop upkeep, housekeeping
- Adhere and follow Electrical Safety and Hazardous Energy Control processes
- Operate powered industrial lift truck
- Ability to operate a welder
- Ability to operate a cutting torch
- Knowledge of electrical maintenance and components

- Basic PLC knowledge

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to work near moving mechanical parts; fumes or airborne particles and outdoor weather conditions.

The noise level in the work environment is usually loud.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk, and climb. The employee must frequently lift and/or move up to 55 pounds. Specific vision abilities required by this job include depth perception and ability to adjust focus.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed above are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments.

All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills aptitudes and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills or abilities.

This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.

By signing and dating, all parties acknowledge the accuracy, completeness, clearness, and conciseness of the position; that essential functions are aligned with organization goals and objects; that compliance with all applicable legal considerations have been met, and the employee understands the job requirements.

Employee	<i>Print Name</i>	<i>Sign</i>	<i>Date</i>
Supervisor/Manager	<i>Print Name</i>	<i>Sign</i>	<i>Date</i>