

Perfection and Enforcement Checklist

A. At the creation of the relationship, and periodically thereafter

- Fill out lien perfection and enforcement information sheet
- Obtain other information contained in credit application

B. At the time of providing feed or materials

- Obtain the name and address of customer's registered agent (if customer is an entity.)
- Confirm customer's state of organization (if customer is an entity).
- Obtain lien search on customer and identify other secured creditors
- File Notice of Claim (UCC-1) with Secretary of State
- Serve Notice of Claim of Lien (with UCC-1 attached) on:
 - Lien Debtor
 - Other persons claiming interest in milk proceeds
 - Other secured creditors

C. At the time of Enforcement of the Lien

- Serve Notice of Demand Pursuant to Cal. Food and Ag. Code Section 57413 on:
 - Lien Debtor's Creamery
 - Lien Debtor
 - Other Persons Claiming Interest in Milk Proceeds
 - Other Secured Creditors
 - Consider Contacting Counsel to Commence Litigation

D. If the Account Payable is Satisfied in Full and Customer Demands Termination of Lien

- File Termination Statement with Secretary of State; or
- Send Termination Statement to Lien Debtor